

TO: Snake Saturday Event Participants March 16, 2019
North Kansas City, Missouri

RE: Request for Insurance Certificate/Proof of Coverage
All Business Entry or Participant (Including 501c3)

It is our insurance company's policy that all participants (including 501c3) of the Snake Saturday Events be required to provide us with a current Proof of insurance. Proof of insurance can be obtained from your insurance agent. These certificates must be received in our office before we can proceed with any contracts or entries.

Please request that your insurance agent/broker provide us with a Certificate of Insurance with the following requirements.

1. The certificate must have a minimum of \$1,000,000 per occurrence General Liability, \$500,000 Policy Limit on Worker's Compensation, and \$1,000,000 Automobile Liability.
2. The certificate must show us The City of North Kansas City, NT Realty, NKC Hospital and Northland Festivals as an additional insured in respects to contracts or business operations on our property.
3. The certificate must be from an admitted carrier with an AM Best "A-" rating or better. It must also indicate a firm 30 days notice of cancellation. A new certificate should be furnished automatically when you renew your policy.

These guidelines are set by our insurance company and are based on industry standards. Some items will not apply to certain business partners based on contract specifics and services provided.